

Ottawa School Emergency Drills 2024-2025 School Year

| Type of Drill | Date | Note: | Time of Drill | Time to Evacuate/ Secure Building | Number of Participants | Person Conducting Drill | Signature |
|-------------------|--|--|---------------|--------------------------------------|------------------------|-------------------------|-----------|
| Fire Drill 1 | 9/12/2024 | 3 drills required prior to Dec 1 st | 2:15 | | | | |
| Fire Drill 2 | 9/20/2024 | | 10:30 | | | | |
| Fire Drill 3 | 10/03/2024 | | 2:15 | | | | |
| Fire Drill 4 | 03/20/2025 | | 2:15 | | | | |
| Fire Drill 5 | 4/15/2025 | | 10:30 | | | | |
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| Severe Weather 1 | 3/5/2025 | 1 drill held in March | 10:30 | | | | |
| Severe Weather 2 | 04/09/2025 | | 2:15 | | | | |
| | | | | | | | |
| Lock Down Drill 1 | 10/15/2024 overview & avoid (Rally points) | 1 drill before Dec 1 st and 1 drill after Jan 1 st | 9:30 | | | | |
| Lock Down Drill 2 | 11/7/2024 Drill-deny (pull station) | | 3:00 | | | | |
| Lock Down Drill 3 | 1/9/2025 (pull station) | | 2:00 | | | | |
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| Cardiac Drill 1 | | | | | | | |
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- No more than 1 drill can be scheduled during a school day.

- One drill must be held during lunch or recess.
- If a situation arises and the drill cannot be performed, a “make-up” drill must occur within 10 days.
- Law can be found: <http://legislature.mi.gov/documents/2013-2014/publicact/pdf/2014-PA-0012.pdf>