

TEMPORARY FOOD LICENSE GUIDELINES:

POT LUCK – No Food License Required

CATERED EVENTS (Licensed Caterer-Licensed Food Establishment) Food prepared **off site, served, clears**

- Served to Public – No Temporary Food License Required
- Served to Private – No Temporary Food License Required

CATERED EVENTS (Licensed Caterer-Licensed Food Establishment) Food prepared **off site, not served, not cleared** by caterer

- Served to Public – Temporary Food License Required
- Served to Private – No Temporary Food License Required

CATERED EVENTS (Licensed Caterer) Food **prepared on site**

- Served to Public-Temporary Food License Required
- Served to Private-No Temporary Food License Required

PREPACKAGED FOODS SERVED Not potentially hazardous items

- Served to Public – No Temporary Food License Required
 - Served to Private – No Temporary Food License Required
- Ice cream is **not** considered a potentially hazardous item if individually wrapped.
Ice cream that is scooped using a utensil is potentially hazardous.
Ice served with drinks **is** considered a potentially hazardous item.

PREPACKAGED FOODS SERVED Potentially hazardous items

- Served to Public – Temporary Food License Required
- Served to Private – No Temporary Food License Required

PREPARING FOODS TO SERVE

- Served to Public – Using CVS kitchen/Food Safe Certified Employee-No Temporary Food License Required.
- Served to Public-Not using CVS kitchen-Temporary Food License Required
- Served to Public by non licensed caterer-Temporary Food License Required
- Served to Private by non licensed caterer – No Temporary Food License Required

EVENTS THAT ARE COVERED UNDER DISTRICT’S FOOD LICENSE

- Serving pizza already cooked from an established licensed pizzeria.
- Serving popcorn from school popcorn machine.

This does not allow access to the school’s kitchen unless a CVS Food employee is present.

Access to the school’s kitchen requires a CVS Food employee present for all events.

District is allowing events to be “sponsored” by the school-covered by CVS Food license, once members of group have been trained by Food Director.

If a volunteer is Food Safe Certified it does not preclude the group from applying for a Temporary Food License. Food Safe Certified is only recognized for permanent structures.

Cannot apply for an annual license, annual licenses are for permanent structures only.

Please contact CVS Food Service at (586) 723-2106 or the Macomb Health Department (586) 469-5236 for more details.