



Attention School Board Meeting
Attendees,

Signs and display materials are not permitted inside the CVS boardroom during the meeting. We appreciate your cooperation in leaving signs at home or in your vehicle.

We appreciate your attendance tonight.

Thank you!

CHIPPEWA VALLEY SCHOOLS
19120 Cass Avenue
Clinton Township, MI 48038
586-723-2000

Regular Meeting

September 09, 2024
6:30 p.m.

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. Approve the Agenda
- D. Presentations/Recognitions
- E. 1. General Consent Agenda
 - a. Approve minutes of:
 - Regular Meeting Minutes held on August 12, 2024
(Minutes are posted on the district website @chippewavalleyschools.org)
 - b. Approve Financial Reports
 - c. Approve Personnel Transactions
- F. Old Business
- G. New Business
 - 1. Approve Personnel Transaction – Hire of an Administrator -Executive Director for Auxiliary Services Mr. Roberts
 - 2. Approve Food Service Equipment Repairs and Services Mr. Sederlund
- H. Union Communications
- I. Curriculum Updates

CHIPPEWA VALLEY SCHOOLS

**19120 Cass Avenue
Clinton Township, MI 48038
586-723-2000**

Regular Meeting

September 09, 2024
6:30 p.m.

Continued...

- J. Administrative Reports
 - Secondary Testing Schedule
- K. From the Community
- L. Of and By Board Members
- M. Adjournment

Future Meetings

September 09, 2024	6:00 p.m.	Building & Site Sub-Committee Meeting
September 09, 2024	6:30 p.m.	Regular Meeting
September 30, 2024	6:30 p.m.	Regular Meeting
October 21, 2024	6:30 p.m.	Regular Meeting

A. Call to Order and Pledge of Allegiance

B. Roll Call

C. Approve the Agenda

D. Presentations/Recognition

- E.
 1. **General Consent Agenda**
 - a. **Approve minutes of:**
 - **Regular Meeting Minutes held on August 12, 2024**
(Minutes are posted on the district website@ chippewavalleyschools.org)
 - b. **Approve Financial Reports**
 - c. **Approve Personnel Transactions**

**CHIPPEWA VALLEY SCHOOLS
BOARD OF EDUCATION – REGULAR MEETING
Administration Building
August 12, 2024**

President Pearl called the meeting to order at 6:35 p.m. and the Pledge of Allegiance was given.

Present: Members Aquino, Gura, King, Pearl, Sobah and Wade
Absent: Member Wojtowicz (Excused)
Also, Present: Mr. Roberts, Mr. Sederlund, Dr. Brosky, Dr. Blanchard, Ms. Blain,
Dr. Langlands, Ms. Licari, Mr. Kava, Ms. Monnier-White and
Ms. Adlam

Roll Call taken.

MOTION #08/01/24 – Moved by Member Aquino and supported by Member Sobah to approve the agenda. **Yes all, motion carried.**

Presentations/Recognitions - None

MOTION #08/02/24 – Moved by Member Gura and supported by Member Wade to approve the General Consent Agenda to:

- Approve Organizational Meeting Minutes held on July 15, 2024.
- Approve Regular Meeting Minutes held on July 15, 2024.
- Approve General Fund, Food Service, IAM, Childcare, Camps/Clinics Check Register in the amount of \$3,515,005.86.
- Approve Wire Transfers, ACH and Payments Report in the amount of \$8,273,798.52.
- Approve 2018 Building and Site Check Register in the amount of \$88,241.58.
- Approve Building Activity Check Register in the amount of \$69,403.57.
- Approve Personnel Transactions.

Yes all, motion carried.

Old Business – None

MOTION #08/03/24 – Moved by Member Gura and supported by Member Aquino that the Chippewa Valley Schools Board of Education approve the 2018 Bond Issue Change Order Summary Report for the month of July 2024. **Yes all, motion carried.**

MOTION #08/04/24 – Moved by Member Aquino and supported by Member Gura that the Chippewa Valley Schools Board of Education approve the following Community Support Groups for the 2024/2025 school year:

Algonquin Middle School PTO	Renewal
Cherokee Elementary School PTO	Renewal
Cheyenne Elementary School PTO	Renewal
Clinton Valley Elementary School PTO	Renewal
Erie Elementary School PTO	Renewal
Fox Elementary School PTO	Renewal
Huron Elementary School PTO	Renewal
International Academy of Macomb PCC	Renewal
Miami Elementary School PTO	Renewal
Mohawk Elementary School PTO	Renewal
Ojibwa Elementary School PTO	Renewal
Ottawa Elementary School PTO	Renewal
Sequoyah Elementary School PTO	Renewal
Shawnee Elementary School PTO	Renewal
Chippewa Valley High School Athletic Boosters	Renewal
Chippewa Valley High School Band Boosters	Renewal
Chippewa Valley High School Choir Boosters	Renewal
Dakota High School Boosters	Renewal
Dakota Wrestling Club	Renew

Yes all, motion carried.

MOTION #08/05/24 – Moved by Member Aquino and supported by Member Gura that the Chippewa Valley Schools Board of Education approve a food service equipment contract award utilizing the Hospital Purchasing Services (HPS) cooperative program for two convection ovens and a milk cooler for Cherokee, Huron, and Miami Elementary Schools in the amount of \$33,745.47.

Yes all, motion carried.

MOTION #08/06/24 – Moved by Member Gura and supported by Member Aquino that the Chippewa Valley Schools Board of Education approve the district’s 3–5-year *Strategic Plan*. Reading of the plan is waived.

Chippewa Valley Schools
Strategic Plan (3-5 Years)

Vision:

Chippewa Valley Schools – Setting the Standard for Educational Excellence

Mission:

Inspiring and empowering learners to achieve a lifetime of success.

Beliefs:

- All students will be challenged and supported to reach their full potential.
- All students will learn in a supportive environment that promotes creativity, growth, and individuality.
- All students will receive consistent comprehensive, research-based instruction.
- All students will attend a school that is warm, welcoming, safe, and conducive to learning.
- All students will benefit from data-driven instructional decisions.
- All students will have access to equitable resources.
- All members of the Chippewa Valley community should feel welcomed, engaged, and valued.

Goal Areas:

- Curriculum & Instruction
- Climate & Culture
- Technology
- Strategic Facility Planning

Yes all, motion carried.

MOTION #08/07/24 – Moved by Member Aquino and supported by Member King that the Chippewa Valley Schools Board of Education adopt the following Board Policies and that the reading of these polices be waived:

PO 1615	Use of Tobacco by Administrators	NEW
PO 3215	Use of Tobacco by Professional Staff	REVISED
PO 4215	Use of Tobacco by Support Staff	REVISED
PO 5512	Use of Tobacco by Students	NEW
PO 7434	Use of Tobacco on School Premises	REVISED
PO 9160	Public Attendance at School Events	REVISED
PO 9700	Relations with Special Interest Groups	REVISED
PO 9700.01	Advertising and Commercial Activities	NEW

Yes all, motion carried.

Union Communications – None

Curriculum Updates - None

Administrative Reports

Superintendent Roberts spoke on the following:

- Was pleased with the overwhelming support in passing the millage renewal on the August 6th ballot.
- Recognized Ms. Diane Blain (Dir., Community Relations) for all her work related to successful passage of the millage.
- He acknowledged Mr. Scott Sederlund (Asst. Super, Business & Operations) for completing the necessary coursework to become Michigan School Business Officials (MSBO) certified as a Chief Financial Officer.
- Mr. Roberts also recognized Ms. Judy Pyszk (Pupil Services Coordinator) on obtaining her certification from MSBO as a Pupil Services Coordinator.

Ms. Marina Licari (Exec. Director, Elementary Education) and Ms. Niyoka Wright (Data & Assessment Coordinator) gave a presentation on the purpose and use of data in Chippewa Valley Schools.

Member Kenneth Pearl recognized State Representative Denise Mentzer who was present for the board meeting.

Superintendent Ron Roberts read and discussed guidelines and protocols when addressing the Board of Education during *From the Community* portion of the agenda.

From the Community

- Public Comments/audience participation

Of and By Board Members

- Member Gura:
 - Thanked the community for approving the millage and thanked Ms. Diane Blain for all her efforts and hard work in helping this millage get passed.
- Member King:
 - Thanked Ms. Diane Blain for her tireless efforts in ensuring the millage passed.
 - Appreciated the presentation by Ms. Licari and Ms. Wright regarding data.
- Member Wade:
 - Thanked the community member for providing the data on cell phone usage in schools and expressed his support for new secondary guidelines.
- Superintendent Roberts:
 - Informed the group that new guidelines for cell phones in school buildings will be sent out to all families at the start of school.
- Member Aquino:
 - Emphasized how challenging it is to be a board member and how they do try to work with the stakeholders of CVS.
 - Expressed concern about those who reside outside the district trying to influence district policy.
 - Indicated she is supportive of restricting cell phones in the classroom.

- Member Pearl:
 - Thanked the community for passing the millage and thanked Ms. Diane Blain for her work and time spent on this.

MOTION #08/07/24 - Moved by Member Gura and supported by Member Sobah to adjourn the meeting. **Yes all, motion carried.**

The meeting was adjourned at 8:32 p.m.

Respectfully submitted,

Shannon King, Secretary
Chippewa Valley Schools

MEMORANDUM

E.1.b FINANCIAL REPORTS for period ending 09/30/2024

Mr. Sederlund

CHECK REGISTERS

Mr. Sederlund

1. GENERAL FUND, FOOD SERVICE, IAM, CHILDCARE, CAMPS/CLINICS
(includes payroll)

Mr. Sederlund

Checks dated 08/13/2024	35,554.74
Checks dated 08/20/2024	<u>1,392,336.73</u>
Checks dated 08/27/2024	<u>60,452.31</u>
Checks dated 09/03/2024	<u>643,209.52</u>
	<u>\$ 2,131,553.30</u>

2. WIRE TRANSFERS, ACH AND PAYMENTS REPORT

Mr. Sederlund

Total General Fund ACH for August 2024	<u>\$9,388,722.30</u>
	<u>\$9,388,722.30</u>

3. 2018 BUILDING & SITE

Mr. Sederlund

Checks dated 8/20/2024	<u>10,022.30</u>
Checks dated 9/3/2024	<u>24,961.06</u>
	<u>\$ 34,983.36</u>

4. BUILDING ACTIVITY

Mr. Sederlund

Checks dated 08/14/2024	<u>20,975.25</u>
Checks dated 08/21/2024	<u>19,248.83</u>
Checks dated 08/28/2024	<u>27,654.88</u>
Checks dated 09/04/2024	<u>21,363.99</u>
	<u>\$ 89,242.95</u>

REGULAR MEETING
6:30 PM

September 9, 2024
Adam Blanchard

E.1.c. PERSONNEL TRANSACTIONS

<u>NEW HIRES</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Travis Alldredge	Custodian-Algonquin	8/26/24
Ralph Nestorowicz	English Learner Para-Algonquin	8/26/24
Karen Carlson	Food Service Helper-Fox	8/27/24
Jennifer Randall	Food Service Helper-CV9	8/27/24
Heba Hanna	Food Service Helper-Shawnee	8/27/24
Dixie Jenceleski	Food Service Helper-Cheyenne	8/27/24
Anita Baker	Food Service Helper-Mohawk	8/27/24
Sharon Paterson	Food Service Helper-Mohawk	8/27/24
Kelly Gill	Receptionist	8/27/24
Peggy Mantis	Clerk II-IAM	8/28/24
Jennifer Delamielleure	Floating Parapro	8/28/24
Eric Page	Floating Parapro	8/28/24
Sharlyn Desarmeaux	Hallmonitor-CVHS	9/3/24
Megan Wood	Special Ed Aide-Erie	9/3/24
Amber Peebles	Special Ed Aide-Erie	9/3/24
Marlene Nisan	Special Ed Aide-Erie	9/3/24
Bashaby Gilleylen	Custodian-Sequoyah	9/3/24
Debra Tropf	Special Ed Aide-CVHS	9/3/24
Zaneta Brown	Building Special Ed Aide-Miami	9/3/24
Majed Katto	Lunchmonitor-CVHS	9/3/24
Kathryn Wong	Lunchmonitor-Iroquois	9/3/24
Lynn Zelenak	Special Ed Aide-Erie	9/3/24
Natalie Poisson	Special Ed Aide-Miami	9/3/24
Marzena Kardasz	Special Ed Aide-Cheyenne	9/3/24
Kelly Reels	Hallmonitor-Dakota	9/3/24
Asia Horton	Lunchmonitor-Miami	9/4/24
Leigh Soulard	Lunchmonitor-Huron	9/4/24
Alexia Boettcher	Lunchmonitor-Clinton Valley	9/4/24

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Leonora Gjergji	English Learner Paraeducator	6/30/24
Donald Fuggerson	Bus Driver	8/8/24
Karen Demick	Teacher	8/11/24
Kelly Miracle	Teacher	8/13/24
Grazyela Decampos	Food Service Helper	8/14/24
Lisa Tempest	Food Service Helper	8/15/24
Andrea Wolosin	RR Teacher	8/15/24
Raashauna Coleman	Special Ed Aide	8/16/24
Shekh Apurbo	Bus Driver	8/19/24
Grace Decook	Lunchmonitor	8/21/24

Dyana Bates	RR Teacher	8/22/24
Alyssa Strohm	Teacher	8/23/24
Joanna Loar	Bus Driver	8/25/24
Robert Morrison	Custodian	8/29/24
Michelle Bokano	Lunchmonitor	8/29/24
Racheal Manzella	3 rd Shift Custodian	9/5/24
Rachel Thompson	Food Service Helper	9/6/24
Lan Lam	Bus Driver	9/9/24
Angela Marano	Food Service Helper	9/13/24

RETIREMENTS

POSITION

EFFECTIVE

Gilka Calazans	English Learner Paraeducator	June 30, 2024
Angela Impastato	Teacher	August 30, 2024

CERTIFIED:

RECOMMENDED MOTION: "It is recommended that the Chippewa Valley Board of Education approve the conditional hire of the following person/s to fill certified positions created by additional enrollment, content area growth, retirements/resignations and transfers of other teachers. The effective date/s for these teachers is 8/26/24. The conditional hire of this person/s is subject to the motion as submitted."

<u>Recommended for Hire</u>	<u>Position</u>	<u>Rationale</u>	<u>Effective Date</u>
Brenna Maurer	1.0 1 st Grade-Ojibwa	Replacement	8/26/24
Christopher Coleman	1.0 RR-Clinton Valley	Growth	8/26/24
Mikayla Maher	1.0 2 nd Grade-Cheyenne	Growth	8/26/24
Emma Rybicki	1.0 2 nd Grade-Erie	Growth	8/26/24
Katherine McWherter	1.0 CLP-Cheyenne	Growth	8/26/24
Kayle Cole	1.0 Kindergarten	Replacement	8/26/24
Kattie Popko	1.0 Art-Miami	Replacement	8/26/24
Sarah Woomer	1.0 2 nd -Grade-Erie	Growth	8/26/24
Amanda Batton	1.0 SS-Algonquin	Replacement	8/27/24
McKenna Ackerman	1.0 1 st Grade-Clinton Valley	Growth	8/27/24
Nicole Thompson	ELL Teacher	Growth	8/27/24
Peter Kohnen	1.0 Chem/Bio-CV9	Replacement	9/3/24
Michelle Courtney	EL Teacher-Mohawk/Cheyenne	Growth	TBD
Laura Ebnit	EL Teacher-CVHS/DHS	Growth	TBD
Lula Palushaj	EL Teacher-Erie	Growth	TBD

RESOLUTION

WHEREAS: **Gilka Calazans** has served the Chippewa Valley School District faithfully and diligently for a period of 11 years as a Parapro.

WHEREAS: **Gilka Calazans** through her leadership, has had a positive impact on the staff, students and the community.

WHEREAS: **Gilka Calazans**, a conscientious, loyal, hardworking employee has elected to retire; and

WHEREAS: **Gilka Calazans** will be missed by all her school colleagues,

**NOW, THEREFORE,
BE IT RESOLVED:**

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

**BE IT FURTHER
RESOLVED:**

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **9th day of September 2024** be made a permanent part of the records of this School District and a copy sent to **Gilka Calazans** as an expression of our appreciation.

RESOLUTION

WHEREAS: **Angela Impastato** has served the Chippewa Valley School District faithfully and diligently for a period of 36 years as a Teacher.

WHEREAS: **Angela Impastato** through her leadership, has had a positive impact on the staff, students and the community.

WHEREAS: **Angela Impastato**, a conscientious, loyal, hardworking employee has elected to retire; and

WHEREAS: **Angela Impastato** will be missed by all her school colleagues,

**NOW, THEREFORE,
BE IT RESOLVED:**

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

**BE IT FURTHER
RESOLVED:**

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **9th day of September 2024** be made a permanent part of the records of this School District and a copy sent to **Angela Impastato** as an expression of our appreciation.

F. Old Business

G. New Business

1. Approve Personnel Transaction – Hire of an Administrator -Executive Director for Auxiliary Services
2. Approve Food Service Equipment Repairs and Services

Mr. Roberts
Mr. Sederlund

REGULAR MEETING

September 09, 2024
6:30 p.m.

MEMORANDUM

G.1 Approve Personnel Transaction-Hire of an Administrator-Executive Director for Auxiliary Services Mr. Roberts

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the hiring of Mr. Jeffrey Atkins to the position of Executive Director for Auxiliary Services. Mr. Atkins’ effective start date is to be determined.”

RATIONALE: Mr. Atkins is being hired to fill a position created from a retirement and a former position that had been left unfilled. He meets all the qualifications listed on the posting.

REGULAR MEETING

September 09, 2024
6:30 p.m.

MEMORANDUM

G.2 Approve Food Service Equipment Repairs and Services

Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve Rite-Way Services for the repair and services of refrigerators, freezers, and coolers for a two-year service contract, with the option of three annual contract extensions for the Food Services Department.”

RATIONALE: Aggressive pricing was obtained through the public bidding process ITB 4.2425.

The proposals were reviewed and approved by the Food Service and Purchasing Departments. Funding will come from the Food Service Fund for this purchase.

Chippewa Valley Schools

REPAIR & SERVICES FOR REFRIGERATORS, FREEZERS AND COOLERS

BID #4.2425

BID OPENING: THURSDAY, AUGUST 8, 2024 - 10:00 A.M.

BIDDER	AFFIDAVITS	LABOR RATE	TRIP CHARGE	MATERIAL MARK UP	NOTES
Ever-Kold Refrigeration	✓✓✓	\$98. ⁰⁰ /hr	\$49. ⁰⁰	50%	

Prepared By: Megan Depled Date: 8/8/2024
 Witnessed By: [Signature] Date: 8/8/24

**CHIPPEWA VALLEY SCHOOLS
INTER-OFFICE MEMORANDUM**

To: Scott Sederlund Assistant Superintendent for Business and Operations

From: Lillian Grayson Purchasing and Risk Management Coordinator

Cc: Daniel Connors Food Services Director

Date: Monday, August 26, 2024

Re: **Recommendation for Award of Bid Package Number 4.2425
(Repair & Services for Refrigerators, Freezers and Coolers)**

Please review this recommendation for the award of Public Bid Package No. 4.2425. The award of this bid will provide contracted pricing for parts and repair services as needed on the district's refrigerators, freezers, and coolers for the Food Services Department. I requested a firm, two-year hourly labor, trip charge, and material mark-up pricing, with an option to renew the agreement for three annual contract extensions.

Aggressive bid solicitation included online posting at the State of Michigan's SIGMA website. Public bidding requirements were followed according to applicable State of Michigan laws and Board of Education policies.

Two proposals were opened on August 8, 2024 and were based upon bidding documents prepared by the Purchasing Department. Rite-Way Services' labor rate and material mark-up pricing were lower than Ever Kold, but they do have a higher trip charge. However, the trip charge would only be charged a maximum of one per day for a service call.

Additionally, while the district has not worked with Rite-Way, we contacted one of the references listed and they stated that they are dependable and have had no issues with them. Therefore, we are recommending the award to Rite-Way Services as the overall lowest bidder for a two-year contract with the option to renew the agreement for three annual contract extensions.

Please contact me with any questions you may have at (586) 723-2152.

H. Union Communications

I. Curriculum Updates

J. Administrative Reports

- Secondary Testing Schedule

K. From the Community

L. Of and By Board Members

M. Adjournment